



# Harassment & Discrimination: Promoting Respect and Preventing Discrimination

## A Legal Briefs Video Module

This program is designed to help managers understand that harassment can take many forms—and that *all* forms can lead to charges not only of harassment, but of *discrimination* as well. As this line becomes more and more blurred it is critical that your managers understand what constitutes harassment and discrimination and what *they* can do to prevent them. Using straightforward language and real-world examples this video answers managers' most frequently asked questions and provides a list of specific actions they can implement immediately to help them, and your organization, stay out of court.

**Legal Briefs modules can be facilitated in just one hour!**

### Key Learning Points:

- Harassment can take many forms
- All forms of harassment can be discrimination
- All forms demand equal attention
- Know how to respond to a victim's desires for anonymity
- Know what confidentiality you can provide an alleged harasser
- Know how to deal with workplace dating
- Know the importance of:
  - Understanding and following your organization's policies
  - Observing actions and attitudes—Staying aware
  - Investigating complaints consistently
  - Getting signed statements
  - Documenting without conclusion or bias

### This Program Includes:

- 14-minute VHS video
- Facilitator Guide
- Pre-session assessment
- Post-session assessment (For file as desired)
- 10-pk, Manager's Desk Reference Guides

### Legal Briefs Titles Include:

- ⇓ Harassment and Discrimination
- ⇓ Recruiting and Hiring
- ⇓ Progressive Discipline and Termination
- ⇓ Workplace Violence
- ⇓ The ADA
- ⇓ The Family & Medical Leave Act

**Great for Lunch & Learns, Staff Meetings, Orientation, or Self-Directed Learning!**

License/Purchase	\$495	Desk Reference Guides	\$49.95/10-pk
5-Day Rental	\$195		
30-Day Rental	\$295		

*Additional Discounts Available For Quantity, Education, Government And Non-Profits*

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